

# Spoken English



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## Basic

- Introduction, Parts of Speech
- Noun- Types
- Pronouns- Types, Activity
- Be form, Have form, Do form
- Adjectives and Verbs
- Simple Present Tense, Activity
- Simple Past Tense, Past experience sharing
- Simple Future Tense, Activity
- Present Continuous Tense, Past Continuous Tense
- Future Continuous Tense, Activity
- Adverbs- Types
- Prepositions
- Conjunctions, interjections
- Conditional sentences, Activity
- Present Perfect Tense
- Past Perfect Tense
- Future Perfect Tense
- Present Perfect Continuous Tense
- Past Perfect Continuous Tense
- Articles
- Modal Auxiliary Verbs
- Active and Passive Voice, exercises



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## Intermediate

- Group Discussion
- Debate
- Roleplays
- Presentation
- Ex-tempore
- Body language (Gestures, posture, eye contact, Facial Expressions)
- Proverbs, Idioms and Phrases
- SWOT Analysis
- General Etiquettes

## Advanced

- Time Management
- Interview Skills (Before, During, After Interview)
- Email Writing
- Resume writing
- Telephone etiquettes, Role plays
- Phrasal Verbs
- Presentations
- Mock Interviews



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